

## Safeguarding Concerns and Reporting Procedures

If you have concerns (serious or otherwise) about the welfare of a person or you suspect they may be abused then speak to the WTTC Welfare Officer (Wendy Watkins) or Table Tennis England's Safeguarding Manager for advice on how to proceed. Contact details below.

For all other complaints the matter should be referred to the Club Chairman (Colin French) see below.

For Further information please refer to the following in the Table Tennis England Safeguarding Guidelines:

- Section 3 **WHAT IS ABUSE?**
- Section 4 **RESPONDING TO SUSPICIONS & ALLEGATIONS**
- Section 5 **ALLEGATIONS PROCESS**
- **CONCERNS / REPORTING PROCEDURES FLOWCHART**

When reporting incidents please use the Safeguarding Incident Reporting Form. This form can be found in the Club Information Folder on the Club Desk or on the Club Website [www.watersidettc.co.uk](http://www.watersidettc.co.uk) / CLUB INFORMATION AND CLUBMARK.